

Laughton-en-le-Morthen

Parish Council

(Ordinary Council Meeting 14th December 2016)

Present: Councillors Mr T Stanway (Chairperson), Mr P Lilleker, Mr G Price, Mr R Thrower, Mrs J Leaning, Mr S Johnson. Mr P Green and the Clerk, Caroline Havenhand. In attendance Parishioners: 2 Parishioners were present at the meeting.



Reference	Item	Action
16/279	Recording of Meeting	
	At the beginning of the meeting, the Chairman verbally reminded the meeting and all present of the freedom to record the meeting and asked if anyone intended to do so. The Chairperson encouraged anyone intending to record future meetings to advise the Clerk five days before the meeting so that arrangements can be made to facilitate the recording. No one present wished to record the meeting.	
16/280	Open Forum for Parishioners in Attendance	
	No issues were raised	
16/281	To receive and approve reasons for absence	
	None.	
16/282	To authorise the chairperson to sign the minutes of the meeting held on 9th November 2016 as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairperson accordingly signed the file copy.	
16/283	To receive declarations of Interest in respect of business on the Agenda	
	None	
16/284	To identify items which may be considered following the exclusion of the press and Public.	
	No items were identified.	
16/285	To receive information on the following ongoing issues and decide further action where necessary	
16/286.1	To Receive an update on the Village Hall Building Works and make a decision regarding flooring.	
	The Clerk advised that the Asbestos in the loft hatch had been able to be removed by the none licensed contractors – A notification had been sent to HSE and the flooring tiles removed where accessible for £360.00. Any remaining Asbestos would be covered by the screening and noted on the Asbestos Management plan. A report was given on the delays to the building works and an email circulated from the contractor. The flooring quotation given was incorrect and a revised quotation, obtained direct from the flooring contractor for £1820 was presented – an alternative quote had been obtained. It was resolved to employ the flooring contractor to complete this work as soon as possible, the Village Hall Management Committee has agreed to fund this. It was additionally agreed that the Clerk should order protective equipment for Alex to do a thorough clean-up before the area is re-opened, additional hours for this to be paid by the Parish Council.	Clerk

16/286.2	To receive information on the Playground Inspection Report.	
	A further Playground inspection report had not been received by the meeting. The risk is still 'low'. The Clerk had met with RMBC and the main issue is the trolley (including seat) for the zip-wire, which is still broken. RMBC are to get quotes from Kompan and an alternative supplier for this part. Information noted by Council.	Clerk
16/286.3	To receive an update on Conifers on Bib lane.	
	Councillor J Leaning advised that she has spoken to the Parishioner and they will look at in Spring. It was resolved to take no further action at this time.	
16/286.4	To receive an update on allotment grant and work on Allotments.	
	The first part of the work on the allotments has been carried out with one outside border now clear of all visible asbestos. The Clerk is seeking an interim reimbursement pending the rest of the work being done in Spring. Information noted by Council.	Clerk
16/286.5	Village Hall Car Park – Overhanging Trees	
	Councillor S Johnson to make contact on this issue and the Trees should be sorted before Christmas – Information noted by Council.	Clerk
16/286.6	To receive an update in respect of the Pension fund.	
	The Clerk advised that to set up the scheme she now needed a reference for VAR. As it had been agreed to review involving VAR in payroll when budgets were looked at then the NEST set up would be delayed till the financial year end so that the payroll change could take place first. This still left the Parish Council with sufficient time before staging date. Information noted by Council.	
16/286.7	To receive an update on the village noticeboard	
	Councillor R Thrower advised that the new notice board is installed and looks great. A query was raised as to what the position is with the Carr/Brookhouse notice boards which had been budgeted for. It was resolved that Councillors R Thrower speaks to Guy Ramsey to get an update.	Councillor R Thrower.
16/286.8	To receive an update on the recent highways meeting.	
	An update was given by the clerk following the meeting with Highways department. Information noted by council and further developments awaited.	
16/287	Matters requested by Councillors/Clerk	
16/287.1	To discuss light timings in car park.	
	It was resolved that the lights be put on for when Councillors leave the Parish Council meetings and that a quote be obtained for a delay switch.	Clerk
16/287.2	To consider renewal of arrangement with RMBC in respect to play inspections for next 12 months and agree payment of invoice.	
	It was resolved that the Play inspections are carried out at a reasonable cost, even with the suggested increase and that the contract should be renewed for 2017/18. £317.50 net vat.	
16/287.3	To request some input on the Dependent carers allowance for local councillors survey	
	The survey was discussed and the answers disseminated. Councillor G Price is to complete the survey online for the other councillors.	Councillor G Price.
16/287.4	To update council in respect to the recent communication from Yorkshire Ambulance services on Heart Safe Communities having ceased trading.	
	The Clerk advised that our warranty is still valid on the defibrillator as it is the 'middle man' that has effectively ceased trading – no financial loss has been suffered. She is trying to find out whether we can choose where we now buy the follow up defibrillator in case we wish to opt for a different model. The clerk sought permission to purchase junior pads for the G3 at Laughton J&I – Circa £90	

	– It was resolved that these could be purchased and the Clerk should place the order.	
16/287.5	To consider the Village Garden Maintenance Contract for 2017/18	
	Leaf and Grass presented a quotation for next year's work. As the work is seasonal and spread across the Parish it is has not been possible to get a comparable quote. Based on the fact that the contract offers good value for money, there is no price increase, the contractor does additional small work that he doesn't charge for and the positive feedback that is received from Parishioners it was resolved that the contract be awarded for a further 12 months.	
16/287.6	To consider action in respect to damage to the Car Park Posts	
	The Clerk advised that she had contacted the couple who had knocked down the post in the car park – they were attending our local dance club and as they were elderly tried to avoid lots of carrying by taking the car to the door. It was resolved that in view of this that the Parish Council would not pursue the issue. The Clerk is to write to the couple to ask them not to reverse up to the door in future and to make a donation to Bluebell Wood Hospice rather than pay for the damage.	Clerk
16/287.7	Laughton Junior and infants – Request for help to create a garden area	
	It was resolved that funds would be allocated in next year's budget to support the garden scheme. The Parish Council would buy some items to gift to the school. Funds would be available from April, amount to be decided. Clerk to write to school to ask what specific items we might purchase.	
16/288	To consider relevant planning applications as published on RMBC's weekly Lists 46 to 50 (2016)	
	None	
16/289	To receive information on any previous planning applications/issues.	
	RB2016/0751 The Stables on Eastfield Lane and RB2015/0863 29 Grangewood Road Both planning applications were discussed. RMBC are now actively dealing with the none compliance of the planning authorities refusal to the application. Information noted by Council and feedback awaited.	
16/290	Financial Matters	
16/290.1	To approve the following accounts for payment and note receipts. Please see Appendix 2	
	It was resolved that all the payments listed at Appendix 2 are approved and can be paid.	
16/290.2	To receive a bank reconciliation to 30th November	
	The bank reconciliation was received and noted by Council. Councillor T Stanway had previously advised by email that he had undertaken a check of the bank balances on internet banking and these were correct.	
16/291	To consider the following new correspondence received and decide where action is necessary. See Appendix 1	
	Councillors reviewed the correspondence and noted the date that had been booked for the community skip. No other correspondence required action.	Clerk
16/292	To notify the clerk of matters for inclusion on the agenda of the next meeting	
	No new items were added for inclusion on the agenda the next meeting.	
16/293	To fix the date and time of the next Ordinary Parish Council Meeting (11th January at 7.15pm)	
	The next Ordinary meeting of the Parish Council will take place on Wednesday 11 th January at 7.15pm in the Village Hall, Firbeck Avenue, Laughton-en-le-Morthen and that meetings should be held in the main hall in future – Clerk to ask VHMC if this is acceptable. It was	Clerk

	agreed to cover budget issues within this meeting.	
	The meeting closed at 9.00pm	

Chairman

Date 11th January 2016

Appendix 1 Correspondence –

Email

14/11/2016	VAR – AGM 18 TH November
15/11/2016	RVS Area Assembly meeting 5 th December 2016
15/11/2016	RMBC Licencing Team notifications to Parish Councils for licencing applications
17/11/2016	News and Events from friends of the peak district
18/11/2016	Voluntary Action Sheffield – November Newsletter
18/11/2016	VAR Bulletin 34
21/11/2016	Public Sector Executive Online - DCLG accused of ‘alarming’ lack of understanding of council funding pressures
23/11/2016	Parishioner email re verge on BIB lane
24/11/2016	Public Sector Executive Online - Councils ask for finance settlement as chancellor leaves ‘nothing to celebrate’
24/11/2016	YLCA – Dependant Carers Allowance for local Councillors Survey
25/11/2016	VAR Bulletin 35
28/11/2016	Public Sector Executive Online - Social care could ‘undermine GM transformation and jeopardise NHS savings’
29/11/2016	RVAS – Reindeer Community Event
30/11/2016	VAR - Sector to meet with the South Yorkshire Police District Commander for Rotherham, January 2017
02/12/2016	VAR Bulletin 36
03/12/2016	PCSO’S - Staff Update for Rotherham South
05/12/2016	Heroes wanted for the Great British Spring Clean! - what about having the skips on this date and joining in with Keep Britain tidy?
06/12/2016	South Yorkshire Fire and Rescue Authority - Member Briefing : December 2016
06/12/2016	YLCA - Membership of YLCA 2017/2018
07/12/2016	RVSA - FW: Site Cluster - Shakespeare Drive, Dinnington Consultation Event
08/12/2016	Kompan Playgrounds
08/12/2016	Public Sector Executive Online - Devolved administrations must not be an ‘afterthought’ in Brexit talks
09/12/2016	VAR Bulletin 37
09/12/2016	White Rose Newsletter December
09/12/2016	Neighbourhood Development Team - skip

10/12/2016	Allotment society – Avian Flu
12/12/2016	Public Sector Online – Brexit strategy
12/12/2016	Kiverton Park Advice Centre
13/12/2016	YLCA – Draft public Service Ombudsman bill
13/12/2016	RHCS Construction

Paper

None

Appendix 2 - accounts for payment

a. RECEIPTS

09/11/2016	INTEREST EARMARKED FUNDS	£0.69
09/11/2016	INTEREST GEN RESERVE	£0.77
09/12/2016	INTEREST EARMARKED FUNDS	£0.67
09/12/2016	INTEREST GENERAL RESERVES	£0.77
25/11/2016	TRANSFER FROM EARMARKED RESERVES VH BUILDING WORKS	£ 1803.20
27/11/2016	VHMC	£ 325.00

b. PAYMENTS MADE BETWEEN MEETINGS

25/11/2016	ASBESTOS VILLAGE HALL	INTERNET BANKING AUTHORISED AT NOV MEETING	£ 360.00
25/11/2016	SECOND PAYMENT VH BUILDING WORKS	INTERNET BANKING AUTHORISED AT NOV MEETING	£2163.84
30/11/2016	LEAF AND GRASS (LAUGHTON-EN-LE-MORTHEN)	INTERNET BANKING – AUTHORISED AT MAY MEETING	£ 87.50
30/11/2016	LEAF AND GRASS (BROOKHOUSE & SLADE HOOTON)	INTERNET BANKING – AUTHORISED AT MAY MEETING	£125.00
30/11/2016	SALARY	INTERNET BANKING AUTHORISED AT MAY MEETING	£285.90

c. PAYMENTS TO BE AUTHORISED

14/12/2016	SALARY (IB)	£452.12
14/12/2016	NEWSLETTER – REIMBURSE CLERK (IB)	£ 42.00
14/12/2016	ANNUAL PLAY INSPECTION FEE	£337.80
14/12/2016	RMBC GROUND MAINTENANCE NOV	£227.68
14/12/2016	SKIP ALLOTMENTS (IB)	£192.00
14/12/2016	REMEMBRANCE WREATH	£ 30.00
14/12/2016	HOBSON’S NURSERY – CARR BASKETS	£264.00