

Laughton-en-le-Morthen

Parish Council

(Ordinary Meeting 14th October 2015)

Present: Councillors Mr P Lilleker (Chairperson), Mr G Price, Mr R Thrower, Mr Paul Green, Mr Simon Johnson and the Clerk, Caroline Havenhand. In attendance: Ann Mitchell, LVHMC Chairperson & Parishioners: None in attendance. Apologies for Absence: Peter Kenney, LVHMC Treasurer, Councillor T Stanway and Councillor Judith Leaning.



87. Recording of Meetings

At the beginning of the meeting the Chairman verbally reminded the meeting and all present of the freedom to record the meeting and asked if anyone intended to do so.

The Chairperson encouraged anyone intending to record future meetings to advise the Clerk five days before the meeting so that arrangements can be made to facilitate the recording. No one present wished to record the meeting.

88. Apologies

Councillor T Stanway and Councillor J Leaning.
Peter Kenney LVHMC Treasurer.

89. Open Forum for Parishioners in Attendance

None.

90. Minutes of the meeting held on 9th September 2015

The minutes were accepted as a true and accurate record.

91. Declaration of Prejudicial & Pecuniary Interests

None declared.

92. Matters Arising from the Minutes

No matters were arising that were not included as an agenda item.

93. Parishioner's Written Requests/Verbal Requests

- Complaint about Trees overhanging in garden on New Street.
An email was received from a resident on New Street that trees needed cutting back on the front of his property. This has been referred to RMBC – they believe the trees are owned by the PC but we have no record of this. We have asked the relevant department to forward Land Registry Information to substantiate this. **Resolved Clerk to await update from RMBC.**
- Objection to letter re cutting lock to enter allotment for inspection.
One of the allotment holders rang concerned that the PC would cut the locks to gain access to his allotment if he could not be available for the arranged visit. The clerk explained that this was a last resort and explained the importance of gaining the necessary information to progress the lease. She offered to fetch a key if necessary or that the allotment holder could leave it with Michelle the chairperson of the allotment committee. **Resolved Allotment holder to be on site or arrange alternatively for key to be left with Clerk/Chairperson or another allotment holder.**

94. Items under Review

A) Recreation Ground

i) Recent Inspection findings -

Report date 21st September 2015– Low Risk

Risk Level	Issue	Current action
Low	Multiplay Junior – Ball joints wearing	Monitor
Very Low Risk	Cable Runway	No action required – queried why still on, awaiting response
Low Risk	Swings – 1 Bay 2 Seat – Flat – level of loose filling significantly below 200mm – Top up loose fill to recommended levels	See below
Low Risk	Rotor Play – Supanova - level of loose filling significantly below 200mm – Top up loose fill to recommended levels	See below
Low Risk	Swings – Freeride Finding 1 – Rope split metal spikes prominent Finding 2 - level of loose filling significantly below 200mm – Top up loose fill to recommended levels	Repaired See below
Low Risk	Swings – Basket swing – Type 1 Finding 1 – Rope split metal spikes prominent Finding 2 - level of loose filling significantly below 200mm – Top up loose fill to recommended levels	Repaired See below

- Free ride swing will not stand another repair – request to order new swing – price awaited – agreement was given at last PC meeting to order new swing up to £350. Not ordered yet as awaiting possibility of grant.
- During inspection decked timber noted as defective – quote accepted at £425 - meeting with contractor at 6.45 prior to PC meeting to discuss his recommendation. Various options were discussed and it was agreed to accept a quotation for £100 to make the decking safe and usable until the way forward with any changes to the playground are agreed. **Resolved Clerk to ask Laughton Builders to carry out the work.**
- See comments under Playground surface with regard to dealing with loose fill issue.

ii) **Notice Boards:**

Report from Working Party:-

- A new notice board location has been suggested in the middle of the village. The corner of High Street and Hooton Lane was seen by the working party as most beneficial. The clerk has applied for a new license to erect this. Agreement from the Parish Council was sought for the clerk to enter into the license for a notice board in this location. This was proposed by Councillor W and seconded by Councillor Q and all agreed.
Resolved Clerk to sign license. Once notice board found clerk will need to source a contractor from the approved list to erect it.
- It was discussed that a general review of the Parish Notice Boards should take place as well as looking at the size and location of those in the Village Hall and recreational grounds and then review what goes on them. They are also looking at what these should be made of – various

options were discussed including making one from oak within the village. Councillor Q has now taken all the staples out of the Brookhouse notice board and Councillor W thanked him for his excellent work on this. The working party is to continue their work in this respect looking at –

- ✚ Carr Notice board –removing the build-up of staples
- ✚ Recreation Ground Boards, including one regarding the Football pitch and one regarding climbing netting.
- ✚ Location of Village Hall Notice Boards

Resolved- working party to continue to review with a proposal on a way forward by next meeting. Councillor Q to deal with Carr notice Board.

iii) Consent to enter into license

See above 94ii) – **Resolved - Matter resolved remove from agenda.**

iv) Update on Tree Felling

There have been resident complaints about the state of bushes and trees in the corner of the recreational ground, and children climbing on them. Tree and bush clearing was agreed. The work is to take place on 15th October.

Resolved – Clerk has arranged for this to be done on Friday – remove from Agenda.

v) Playground surface

Issues regarding the levels of loose fill have been raised again on Playground inspection reports. It had been agreed in previous minutes to do a refill in Spring 2016. This led to discussion as to future proofing the playground by replacing the CushionFall with an alternative play surface material in high wear areas as the CushionFall requires regular replenishment. An indicative price for a full resurface has been obtained and would be circa £30,000. In a grass/rubber finish £12,000. It was agreed to put in a grant application to see whether any funding for this was available before any more money is spent on loose fill. The Clerk is to get firm quotations and submit a grant application. **Resolved – no further action at present, clerk to look at funding a re-surface rather than putting new woodchip down next year. Clerk to contact play inspection team to check that delaying action till spring is acceptable from a health and safety point of view.**

vi) Line Marking in the Car Park

The Parish Council received an approach (from a contractor doing line marking in the area) to carry out work to re-mark the lines in the village hall car park at a price of £1.40 per foot rather than £5.00 as they had some surplus material. This is work that needed doing and, though not planned, was seen as an offer that we would take up, rather than incur the increased cost at a later date. Total 1680 feet and cost £2352.00. This was agreed at the time by Councillor X and seconded by Councillor W. At the Parish Council meeting the expenditure was requested in retrospect and all agreed. **Resolved Clerk awaiting Invoice to pay, item to be removed from the agenda.**

B) St John's Road Allotments

Report from working Party on allotments and lease.

The working party gave an update on the current position.

- The Lease has been returned to us following our queries on the wording. The Agents have requested a detailed breakdown of what animals and building are currently on the allotments in order that informed discussions can take place with the St Ledger Estates/Agents as to what will be permissible in the new lease.
- The Allotment committee have been sent a letter requesting an audit of each plot to compile the details required above – We now have 96/97 responses and Parish Council visit to sample these is on Saturday 17th between 2pm and 4pm.
- The YLCA have been provided with documentation and are assisting with legal advice on this. They have returned initially with a response requesting confirmation that the Clerk confirm that the PC have seen and acted on their last response. This is around gaining standard tenancy agreements and obligations to provide allotments. The Clerk has confirmed that the PC do wish to continue providing allotments and will look at documentation once a new lease is agreed and will seek guidance through the transition process.
- The issue of Asbestos will be reviewed in light of information gained on the audit. The tenant of the plot that had requested the asbestos removing is happy to wait for removal at the present time.
Resolved – Awaiting Audit results, Clerk to write to Agents to arrange a date to meet to discuss findings.

C) RVS Area Assembly & Parishes Meeting

Councillor X attended the meeting and provided a summary in his absence which was read. There were presentations from Dementia Action Alliance (DMA) and Lifeline Project Rotherham. Leaflets were given to circulate to raise awareness. There was also an update on staffing reductions in South Yorkshire Police which the RVSAA is to raise concerns about. **Resolved – no further action.**

D) Weed spraying (including Japanese knotweed on recreation ground)

RMBC have done this twice this year so there has been no need for the PC to organise any additional spraying at this time.

Councillor U reported Brookehouse still has an issue and has not been sprayed - Clerk has contacted Streetpride/RMBC to raise this issue. **Resolved – Clerk to check with Councillor U when back from holiday to see if spraying has been carried out.**

Councillor V mentioned the overgrown area on Hangsman Lane near its junction with School Road. Councillor W has contacted Andrew and asked him to clear the area as agreed at last meeting. **Resolved Clerk to check with Councillor V at next meeting that this has been carried out.** - Andrew (LanGuard Ltd).

E) Village Associations

Brookhouse:

- Planter - Someone has driven into the stone planter in Brookhouse and damaged it. It is too big a job for a John Shaw (Leaf and Grass). Judith is to have a word with the man who built it originally and get a price for rebuilding. **Resolved Councillor U to get quotation for rebuilding planter.**
- Wreath – Councillor U has requested permission to lay the Remembrance Day wreath again at the church on behalf of the Parish Council, she will order and then seek reimbursement. This cost £25 last year and we would expect it to be a similar cost this year. This was proposed by Councillor W and seconded by Councillor Q and all agreed. Resolved Clerk to advise Councillor U that the Parish Council is happy to support this.

Slade Hooton: No one present

Carr: No one present

F) Parish Council Emergency Plan

A new copy of the plan was handed out. **Resolved Clerk to diarise for review in 6 months. Remove from agenda.**

G) Mandate

The mandate change has still not been actioned by Santander – this was escalated as a complaint last month. The clerk has yet again chased and now been told that one of the forms submitted was scanned upside down and can't be read. Their solution is for the chairman and vice chair to drive to the clerk's home and go through ID&V over the phone to resolve or to resubmit the paperwork. In view of the poor service we have been given a compensation amount of £205.00. This was discussed at the Parish Council meeting and the Clerk recommended that now it is time to look around and see what is on offer from other banks. This was proposed by Councillor W and seconded by Councillor Y and all agreed. **Resolved Clerk to look at new banking arrangements.**

H) Standing Orders

An Email had been circulated from YLCA advising of a recommended change to standing orders based on new rules for councils when contracting works over 25k – it was agreed at last meeting to add this to our STO. When the Clerk has attempted to do this there is no good fit as our STO'S are somewhat different in structure and content. The Clerk has written to YLCA for a copy of the recommended STO'S and suggests a review of our current document should be undertaken. This was proposed by Councillor W and seconded by Councillor V and all agreed.

Resolved – Clerk to review Standing Orders and propose an update format.

95. Police in the Community – PCSO Andrew Clarkson 1st September 2015 to 12th October 2015

Newhall - No recorded Crimes

Brookhouse

<u>Crime/Location</u>	<u>Burglary Other</u>
Travellers Rest	Vehicle Interference

Slade Hooton – No recorded crimes

Carr – No recorded crimes.

Laughton En Le Morthen –

<u>Crime/Location</u>	
St Johns Rd	Interference with Motor Vehicle
Kingswood Avenue	Disturbance Fighting
Firbeck Avenue	Burglary Dwelling
Drink Driving	Firbeck Lane

Other Issues:

Numerous Domestic related incidents.

96. Village Hall Issues

a. Car park & recreation ground improvements

Quotes for Car Park Barrier – This remains as per last meeting due to holiday commitments.

A number of quotations have now been received for the barrier and filtered down to two.

Priorities have been identified and decision proposed is to go for -:

- Timer to open morning and night
- Exit loop to open from inside
- Controller for village hall

This reduces the costs as we believe some of the features we don't need to gain our objective of keeping the car park secure after dark. We will now revisit the two lowest quotes and see which will best meet our needs, in terms of quality, features and pricing. This strategy was proposed by Councillor X and seconded by Councillor W and all agreed. It was agreed, using this Strategy, that the working party could make a decision and instigate the work providing the total spend on CCTV and barrier did not exceed £10k. **Resolved – working party to take forward.**

b. LVHMC Treasurer's Report and Recent Bookings

Village Hall Bookings continue to go well – the fashion show raised £332 81 and further events are planned. Ann is to send any fliers for events through to the clerk to go on the Parish website. More helpers have been forthcoming and this is very welcome. Ann asked permission for an extension for New Year to 12.30 and Councillor V proposed that this was acceptable, Councillor W seconded. The Clerk is to assist with getting any licensed we need from RMBC agreed.

Resolved Clerk to assist Ann with license.

c. Insurance Policies /Employee Liability

Policies and refund have now been received. Employers' liability on Alex Munroe and the Clerk is on the policy now. **Resolved – Clerk to file documents and diarise for next year's renewal. Remove from the agenda.**

d. Building Fabric and fittings

Previous work completed on the radiators. Councillor W offered his thanks to retired clerk Martin Gourley, Councillor X and Councillor Q for their work to resolve the radiator problems. A budget of £50 was agreed £25.50 was spent.

e. Quote for new CCTV system - This remains as per last meeting due to holiday commitments.

Quotes have now been received – there are two choices of system TVR and AHD and we are getting conflicting information on which seems to be the most futureproof. We are also looking at the budget to see which cameras are most cost effective to replace as the cherry picker will be needed for the car park camera's so it may be best to do them all in one go. Contractors have been filtered down to two and working party to arrange a demo with the contractor that we have not as yet seen, to get further clarification. Councillor W is to join the working party for this.

Resolved Clerk to arrange a further demonstration.

f.) Bins.

Ann raised the fact that we appear to have three dog waste bins and one normal bin on the recreational ground and this isn't sufficient. The retired Clerk confirmed that there should be three normal bins but it appears the council are putting red bags in two litter bins and hence the bins are being used incorrectly. The official dog bin is broken. Councillor V confirmed there is a spare unused bin at the church that can be brought down. It was agreed that the spare bin be moved to the recreational ground and the clerk contact the council to get the bins accurately labelled with the right bags in and the broken bin replaced. Contact has been made but the broken bin has not been attended -Streetpride did say this would only happen when they were working in the area. Bin brought down from Church, Ann to work with Councillor V to put this in a suitable location even if that means we will have to empty it. **Resolved – Councillor V to re-locate bin, Clerk to contact council again if no action is taken.**

g) Football Pitch

Since the Posts are back we again have a large group of lads coming and playing organised games on the pitch. They have looked at the website and insist they can play as it is recreational ground. Clerk has spoken whose advice is that recreational ground is open to all, though a polite notice may help. Polite notice to be put up when notice boards updated. The Parish Council remain concerned as the pitch is getting ruined for the team who are playing on it. Consideration is being given to taking posts down permanently and buying team nets to erect on match days so as to discourage play in net areas and preserve pitch. Councillor Z said he would speak to the Football Manager for his thoughts.

Resolved – Councillor Z to speak to Football Manager to seek their views.

97. Environmental Issues

a) Brookhouse Dyke/Sewer

Councillor U is on holiday and there has been no further update.

Resolved – Councillor U to continue to keep PC updated on situation with Dyke.

b) Thurcroft Landfill

There is nothing to currently report on this issue other than that the Solar Panels are not going ahead.

98. Finance Report

a. RECEIPTS

16/9/2015	VHMC	£ 260.00
1/10/2015	BANK INTEREST	£ 6.80
2/10/2015	INSURANCE REFUND	£ 463.45
2/10/2015	PRECEPT	£11862.00
7/10/2015	VHMC	£ 260.00

b. PAYMENTS

10/9/2015	LEAF AND GRASS	£205.00
15/9/2015	FINAL PAYMENT TO RETIRED CLERK M GOURLEY	£196.93
15/9/2015	IT ALLOWANCE M GOURLEY	£180.00
15/9/2015	R THROWER COURSE YLCA	£ 45.00

16/9/2015	HMRC PAYE	£174.40
22/9/2015	P GREEN COURSE YLCA	£ 45.00
22/9/2015	AUDIT FEE BDO	£282.00
1/10/2015	YORKSHIRE WATER	£ 59.60
7/10/2015	CLERK'S WAGES	£410.55
7/10/2015	CARETAKER'S WAGES	£208.00
6/10/2015	RMBC GROUNDS MAINTENANCE	£187.85
6/10/2015	HEATER FOR VILLAGE HALL	£ 25.50
14/10/2015	CLERKS EXPENSES	£ 26.00
14/10/2015	LEAF AND GRASS	£260.00

99. Planning Applications

- RB2014/1416 Wind Turbine, Carr – the application for this has now been withdrawn.
- RB2015/0863 Change of Use of Land – 29 Grangewood Road
Objection submitted on behalf of Parish Council on use of land as business Premises in a Green Belt area. We have asked that the Chairman be invited to any meeting with the Management Control Board. This has subsequently been denied.
- RB2014/1511 Building Development at Thurcroft – Letter of objection sent to planning re Sewerage problems. No update as yet.
- RB2015/1209 Erection of Barn for storage of agricultural machinery and animal feed Coldwell Hooton Lane Laughton en-le-Morthen – This was discussed And a consensus agreed. Letter of objection to be sent to planning.
- RB2015/1246 Notice of Intention to Prune a horse chestnut tree within Laughton-en-le-Morthen Conservation Area – All Saints Church High Street - No objections Were raised. Councillor S Johnson did not vote on this due to his conflict of In this due to his role with the church.

100. Consultation Documents

The Clerk has forwarded the following documents to Councillors by email.

10/09/2015	Update Emergency Plan
10/09/2015	VAR Sheffield – September Newsletter
11/09/2015	VAR Rotherham – Email Newsletter Bulletin Edition 24 – 11 th September 2015
11/09/2015	White Rose Newsletter September 2015
11/09/2015	YLCA 2015 Training Programme
16/09/2015	VAR Rotherham – Invitation to An Audience with Chief Superintendent
18/09/2015	VAR Rotherham – Email Newsletter Bulletin Edition 25 – 18 th September 2015
21/09/2015	Line Marking in Car Park
21/09/2015	YLCA Admin – Invitation to South Yorkshire Branch Meeting
24/09/2015	YLCA Admin – Article from South Yorkshire Police and Crime
24/09/2015	YLCA Admin – Feedback on Query on Recreational Ground Notice
25/09/2015	VAR Rotherham – Email Newsletter Bulletin Edition 26 – 25 th September 2015
28/09/2015	YLCA Admin – World War 1 Commemoration Project
30/09/2015	RMBC – Consultation meeting re Gulliver's Development Proposals

02/10/2015	VAR Rotherham – Email Newsletter Bulletin Edition 27 – 2 nd October 2015
05/10/2015	South Yorkshire Fire and Rescue – Members briefing October
05/10/2015	RMBC - Bonfires
05/10/2015	RMBC – Rotherham Local Plan: Publication of the sites and policies document
05/10/2015	RMBC – Further dates for Consultation meetings re Gulliver’s Development Proposals
07/10/2015	Letter to all Parish Councils from RMBC Lead Commissioner
08/10/2015	VAR Sheffield – October Newsletter
09/10/2015	VAR Rotherham – Email Newsletter Bulletin Edition 28 – 9th October 2015
12/10/2015	VAR Rotherham – ‘Enough Is enough’ petition

Consultation Documents - Paper

Burnell Briercliffe Architects – Village Hall Community Projects

101. Correspondence

Out - Email to Saville’s with Update on Allotments.

Letters to Church and Schools regarding Website.

Letter of thanks from Chairman to retired clerk, Martin Gourley.

In - Remittance - Parish Precept – Banked.

Letter with Insurance Refund – Banked.

Rotherham Local Plan – Public Consultation – Interest to be registered to receive communication.

Parish and Town Council Winter Partnership Scheme – It was agreed that we do not wish to take part in this scheme as we do not have the resources.

Letters from children at Laughton All Saints C of E Primary School – See matters arising.

102. Any Other Business

Martin Gourley sent a message to the clerk expressing his thanks for the letter received from the Chairman.

Councillor V brought along some letters handed to him from children at Laughton All Saints C of E Primary School. They are fundraising for a defibrillator for the school. They have a £200 donation from the Church and are busy fundraising and have asked if the Parish Council could assist. The clerk suggested that the monies they had received from their Bankers, which had not been expected, could be donated and Councillor W thought The Parish Council could match this and donate £410 in total to be given once the school had raised the balance of the money. This was proposed by Councillor W and seconded by Councillor Y and all agreed. The Clerk mentioned that she thought she had seen some grants coming out for defibrillators but was unsure of the criteria. Ideally it was agreed that both schools, Carr and Brookehouse should have these machines in the future. **Resolved clerk to check on grant situation and write back to the school.**

103. Date and Time of the Next Ordinary Meeting

The next Ordinary Meeting will take place on Wednesday 11th November 2015 at 7pm in the Village Hall, Firbeck Avenue, Laughton-en-le-Morthen.

The meeting closed at 9.00pm

Chairman.....

Date.....11/11/2015.....