

Laughton-en-le-Morthen

Parish Council

(Ordinary Council Meeting 8th February 2017)

Present: Councillors Mr T Stanway (Chairperson), Mr P Lilleker, Mr G Price, Mr R Thrower, Mrs J Leaning, Mr S Johnson, Mr P Green and the Clerk, Caroline Havenhand. In attendance Parishioners: 12 Parishioners were present at the meeting.



Reference	Item	Action
17/15	Recording of Meeting	
	At the beginning of the meeting, the Chairman verbally reminded the meeting and all present of the freedom to record the meeting and asked if anyone intended to do so. The Chairperson encouraged anyone intending to record future meetings to advise the Clerk five days before the meeting so that arrangements can be made to facilitate the recording. No one present wished to record the meeting.	
17/16	Open Forum for Parishioners in Attendance	
	Parishioners attended to raise concerns about the recent incident on Kingswood Avenue. Representatives from Carr Village Hall came to discuss insurance. A Parishioner attended to discuss HS2.	
17/17	To receive and approve reasons for absence	
	None.	
17/18	To authorise the chairperson to sign the minutes of the meeting held on 11th January 2017 as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairperson accordingly signed the file copy.	
17/19	To receive declarations of Interest in respect of business on the Agenda	
	None	
17/20	To identify items which may be considered following the exclusion of the press and Public.	
	No items were identified.	
17/21	To receive information on the following ongoing issues and decide further action where necessary.	
17/21.1	To receive an update on Village Hall Building Works and agree the final bill for payments.	
	The Clerk advised that the building works were now completed. The final electrical works had been completed free of charge but there was an invoice for a new electrical heater that had been needed and a part for the urinals. The two invoices therefore due are £945.84 and £177.71. It was resolved to pay these invoices by internet banking	Clerk
17/21.2	To receive information on the Playground Inspection Report.	
	No further playground report had been received and an update on the arrival of the trolley seat is still awaited - information noted by council.	Clerk
17/21.3	To receive an update on allotment grant and work on Allotments.	
	The Clerk advised that she could draw part of the grant now and as such £1660.00 has been credited to the bank account today. The remaining work will be done alongside the 'keep Britain tidy day' and councillors were asked to keep this date free in their diaries.	Clerk
17/21.4	To receive an update on the Brookhouse and Carr noticeboard plus to discuss, agree action the lock on the new notice board and agree payment for the notice boards which have now been installed.	
	It was resolved that the lock on the notice board be oiled to remove the new rust and that the invoice for the three notice boards for £1750,00 be settled, by internet banking, and our thanks expressed to Guy for his excellent work.	

17/21.5	To receive an update on the drains.	
	Councillors reported that due to adverse weather conditions they had not had chance to look at the drains but would do so as soon as possible – information noted by council.	Councillor Stanway/ Councillor Thrower
17/21.6	To receive an update in respect to the letter sent regarding Kingswood Avenue	
	Councillor Stanway updated the parishioners and councillors present to the effect that he had received minimal response and that he was disappointed that no representatives from RMBC were present at the meeting. It was resolved to send a second letter to outline concerns.	Councillor Stanway
17/22	Matters requested by Councillors/Clerk	
17/22.1	To consider additional, spend to replace floodlight and move switch in the gent's toilet	
	The Clerk advised that the quotation for this work had not yet been received and that she would chase it up. Information noted by council.	Clerk
17/22.2	To consider the request of Carr Village Hall Management Committee to pay the Insurance on the village hall.	
	It was resolved that the request to pay the insurance be declined as there was little prospect of the Hall being used due to restrictions on letting. It was agreed that a letter, explaining the decision, be sent with an offer to try and assist with the current issue, by looking at the Hall ownership documents and lottery funding agreement if required.	Clerk
17/22.3	To consider appointment of a solicitor to review the Constitution and lease arrangements between the Village Hall Management Committee and the Parish Council and the clerk's role on the village hall management committee.	
	The clerk advised that a quotation of £180 an hour had been received along with advice on changes that might be made to the existing document. The clerk said that she needed to refer to the original YLCA comments on the constitution to see how to take this forward. Information noted by council.	Clerk
17/22.4	To consider appointment of a solicitor to deal with Savills in execution of the allotment lease.	
	It was resolved that a note be put in the next newsletter to see if there were any local solicitors that might act at a reduced cost but in the interim the clerk would seek alternative quotations as the one from SLCC'S solicitor was £1000.00.	Clerk
17/22.5	To consider any action required to promote the Skip days at the Allotment and Village Hall and	
	It was resolved that the councillors would deliver a leaflet to each house in the village and that the skips would be mentioned at the forthcoming AGM of the allotment society. Tea, and Coffee up to a sum of £25, would be funded on the day at the allotments to encourage volunteers to stay and assist with the planting of the Whips. The Council gave permission for the Whips to be ordered, at a cost of £379.50 and fence panels at an approximate cost of £850.00. This is within the previous information submitted with the grant funding and includes a contribution by the council of £800, the rest being funded by the Grant. As both these items will have to be paid for in advance the Clerk will pay the funds and reclaim them at the next meeting.	
17/22.6	To discuss the issue of the build-up of fallen leaves outside All Saint's Church.	
	Councillor P Lilleker advised that the work had now been carried out by Streetpride and he had sent a letter of thanks for an excellent job. Information noted by council.	
17/22.7	To receive an update on Brookhouse Village meeting.	
	Councillor J Leaning gave an update from the meeting. It was resolved that the Clerk write a letter to Severn Trent regarding the smell in one of the fields from an overflowing drain and that she also looks into Grit bin provision.	Clerk
17/22.8	To consider email in respect of charging dates for Groundworks maintenance.	
	It was resolved that the council accept a change to quarterly charging date,	Clerk
17/22.9	To consider SLCC renewal for a further 12 months	
	It was resolved that the council renew the membership and contribute £55.00 to a total cost of £157.00 as the fee would be shared with Harthill Parish Council.	

17/23	To consider relevant planning applications as published on RMBC's weekly Lists 2 to 5 (2017)	
	None	
17/24	To receive information on any previous planning applications/issues.	
	RB2016/0751 The Stables on Eastfield Lane – appeal hearing –An update is awaited. RB2015/0863 29 Grangewood Road – RMBC are actively dealing with the none compliance of the planning authorities refusal to the application. Information noted by Council and feedback awaited. RB2016/1580 Plot 3 St Ledger Arms – it was noted that RMBC had refused the non-material amendment.	Clerk
17/25	Financial Matters	
17/25.1	To approve the following accounts for payment and note receipts. Please see Appendix 1	
	It was resolved that all the payments listed at Appendix 2 are approved and can be paid.	
17/25.2	To receive month end bank reconciliation to 31 st January 2017	
	The bank reconciliation was received and noted by Council. Councillor T Stanway had previously advised by email that he had undertaken a check of the bank balances on internet banking and these were correct.	
17/25.3	To Appoint an Internal Auditor for 2016/17	
	It was resolved that the Council appoint Faye Hazlehurst of Voluntary Action Rotherham at a fee of £175.00.	
17/26	To consider the following new correspondence received and decide where action is necessary. See Appendix 1	
	No further action was requested	
17/27	To notify the clerk of matters for inclusion on the agenda of the next meeting	
	Councillor S Johnson advised that the beacon at Carr would need to go on the next agenda as some work was needed before the beacon could be lit.	Clerk
17/28	To fix the date and time of the next Ordinary Parish Council Meeting	
	The next Ordinary meeting of the Parish Council will take place on Wednesday 8 th March at 7.15pm in the Village Hall, Firbeck Avenue, Laughton-en-le-Morthen	
	The meeting closed at 9.40pm	

Chairman

Date 8th March 2017

Appendix 1 Correspondence –

Email

13/01/2017	VAR Bulletin 41
13/01/2017	Planning Enforcement document
20/01/2017	VAR Bulletin 42
24/01/2017	Parish Council – Code of Conduct training
24/01/2017	Football Team – Painting offer
25/01/2017	VHMC – Draft accounts
27/01/2017	VAR Bulletin 43
30/1/2017	DIS & Grant Funding Bulletins - YLCA
30/1/2017	Public Sector Online

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Chairman's Initial

Date 8th March 2017

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30/1/2017	White Rose Update – January 2017
1/02/2017	Area Assembly Meeting - 13 th February
1/02/2017	VAR Sheffield – January Newsletter
02/02/2017	YLCA – Search for WW1 Descendant
02/02/2017	Public Sector Online - Bulletin
02/02/2017	Friends of the Peak District – January Newsletter
03/02/2017	VAR Bulletin 43
07/02/2017	Northern Peak – Name change to Pocket M

Paper

None

Appendix 2 - accounts for payment

a. RECEIPTS

27/01/2017	VHMC	£ 325.00
31/01/2017	TRANSFER FROM EARMARKED FUNDS TO COVER DEFIBRILLATOR INSTALL (EX VAT)	£ 378.00

b. PAYMENTS MADE BETWEEN MEETINGS

31/1/2017	SALARY	INTERNET BANKING AUTHORISED AT MAY MEETING	£285.90
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c. PAYMENTS TO BE AUTHORISED

08/02/2017	SALARY (IB)	£ 452.12
08/02/2017	RMBC GROUND MAINTENANCE JAN	£ 227.68
08/02/2017	CLERKS EXPENSES (IB)	£ 95.39
08/02/2017	RHCS CONSTRUCTION LTD (IB)	£ 945.84
08/02/2017	RHCS CONSTRUCTION LTD (IB)	£ 177.71
08/02/2017	SLCC RENEWAL CHEQUE	£ 55.00
08/02/2017	NOTICE BOARDS G RAMSEY (IB)	£1750.00
08/02/2017	SAVILLS (IB)	£ 225.00