

Laughton-en-le-Morthen

Parish Council

(Ordinary Meeting 8th April 2015)

Present: Councillors Mr T Stanway (Chairperson), Mr P Lilleker (Vice-Chairperson), Mr K Evason, Mrs J Robinson, P. Shackley and the Clerk, Martin Gourley. In attendance: Ann Mitchell, LVHMC Chairperson; Mr P Kenney, LVHMC Treasurer; Mr. R Thrower & Mr. Greg Price, Laughton residents. Apologies: Councillors: Mrs J Leaning and Mr S. Johnson.



1. CCTV Demonstration

Riber engineer, Jake, together with the Sales Manager of System Q demonstrated the hard drive recorder and type of camera that they propose to use for the refurbishment of the VH CCTV security system. Riber have not proposed a design or submitted a quotation for the work but state that they could tailor a solution for any requirements the PC may have. The system will support a number plate recognition camera. The software is able to magnify a small area of a camera's field of vision and track motion in that area to enable the reviewing of recorded activity. The system does not have the lasso facility, that the Central Electrical system has, to search for when an item is removed (stolen). Councillor W thanked Jake for arranging the demonstration.

2. Recording of Meetings.

No request has been received. The Chairman reminded attendees that the Clerk should be informed in advance by anyone wishing to make recordings in a meeting.

3. Open Forum for Parishioners in Attendance

Nothing discussed.

4. Minutes of the meeting held on 11th March 2015

The minutes were accepted as a true and accurate record.

5. Declaration of Prejudicial & Pecuniary Interests

None declared.

6. Matters Arising from the Minutes

Clerk Vacancy

14 applications for the role have been received. Councillors U, W and Y (the interview panel) have carried out a paper sift and called 7 candidates for interview but one person has withdrawn his application. 3 interviews will take place on Tuesday 21st April and 3 on Wednesday 22nd April.

Resolved: The Clerk arranges the interviews.

7. Parishioner's Written Requests

None

8. Items under Review

A) Use of Recreation Ground

i) The play equipment was last inspected by RMBC in March 2015.

Findings:

- a) Low risk. CushionFall - The bark needs raking to fluff it up. It was proposed by Councillor W and seconded by Councillor X that children, supervised by their parents, be invited, to rake 'their playground' as an outdoor community activity.

Resolved: The Clerk includes an event in the next Newsletter.

- b) Low risk. Zip wire – The only work now required on the Zip Wire is a plastic sleeve. The playground engineer has attempted to fit one but he needs to return with one of a different size.

Resolved: The Clerk will liaise with Stewart Kenny, RMBC regarding existing and future repairs.

Update on Kompan

A group of nearby local councils have complained to Kompan about poor service and a meeting with Kompan senior management has taken place. Kompan have now brought in a company director from Scotland to run the English office and appointed Neil Watson as the new Customer Service Manager for this area.

ii) Notice Board:

The PC has been waiting for advice from RMBC regarding the wording to be used on noticeboards regarding the offence of allowing a dog to foul pavements, the playground and playing fields. Now the wording has been received it was suggested that a working party be set up to implement new noticeboards.

Resolved: A working party should be set up after the election.

iii) Village Hall Security

Riber are waiting for the field to dry before taking the cherry picker onto the grass to service the car park lighting.

Resolved: The contractor will return to service the car park lighting.

iv) A specification for the upgrade and refurbishment of the CCTV has been drawn up by Councillor W and quotations have been received from Central Electrical. Central Electrical demonstrated their proposed solution last month and Riber demonstrated their solution as in item 1 above. Last month the Clerk was asked to send the specification to P&N alarms, Rotherham but he has not yet received a quotation.

Resolved: The Clerk awaits the third quotation from P&N Alarms.

B) St John's Road Allotments

(i) Lease arrangements with St Leger Estates (via Savills)

The PC has still not received the new lease. The Clerk has sent a polite letter to Saville's requesting the new lease. **Resolved: Awaiting new lease.**

ii) It was agreed at the PC meeting in November 2014 that the Clerk should make arrangements for the asbestos store to be emptied and advise tenants of the date of collection. The Clerk has written to the tenants advising them of the 2015 rent collection dates and included a request that any remaining asbestos be moved to the store before the 11th May 2015.

Resolved: The Clerk will arrange for the asbestos to be collected on a date after 11th May 2015.

iii) Mr. M West, plots 80-87, has demolished the majority of the unauthorised buildings on his plots but a pigeon loft still remains. Whilst the plots have been cleared of weeds, wild trees, debris, etc. he has not yet achieved 50% cultivation of each plot. The PC will decide what course of action needs to be taken after the PC/SJRAS meeting, due to take place at the Allotment Shop on Sunday 26th April.

Resolved: To be reviewed after the meeting at the allotments on 26th April

iv) At last month's PC meeting Councillors discussed the various issues that have been raised by the Allotment Society Committee over the past few months and reflected on the amount of time the PC has spent involved in the management of the allotment site, the allotment society committee and tenants over past years. The Allotment Society was set up to carry out the day-to-day management of the allotment site. It was determined that only about 20% of tenants live in Laughton Parish and Councillors agreed that it is unfair that the precept collected from Laughton Parishioners should be funding the management of the allotments given that about 80% of tenants live outside of the parish. It was proposed by Councillor W that the PC meet with the Allotment Society Committee and members and reinforce that the day-to-day management of the allotments is the responsibility of the Society. It was further proposed by Councillor Y that in recognition for carrying out the day-to-day management of the allotments, the PC allows the Society to collect and keep rents to fund the development of the Society and allotments, on the condition that the Society takes on responsibility for the water bills and, as lease holders, the PC continues to pay ground rent. Seconded by Councillor Z. All in favour.

Since the last PC meeting the Clerk had drafted a proposed letter to the Chairperson of the Allotment Society, setting out the PC views and its suggestions, and copied it to Councillors for their perusal prior to the meeting. It was proposed by Councillor Y and seconded by Councillor V that the letter be sent to the Chairperson of the Allotment Society and that it be copied to all allotment tenants so that they had sight of the PC's proposals. All agreed.

A mutually agreed date of Sunday 26th April has been agreed for the PC to meet the Allotment Society Committee and tenants at the allotment shop.

Resolved: The Clerk sends the letter to the Chairperson of the Allotment Society and sends a copy to all allotment tenants. Members of the PC will attend a meeting at the Allotment Society Shop on Sunday 26th April at 11.00 am.

C) RVS Area Assembly & Parishes Meeting

Councillor W was unable to attend the last meeting and will not be able to attend the meeting in May.

D) Weed spraying (including Japanese knotweed on recreation ground)

Monitoring continues. No action is required at the moment. Councillor Z that RMBC are now cutting the area of grass between the bus stop on School Road and the public footpath (to St Johns' Church). This area should be included in any future spraying.

E) Village Associations

Brookhouse: A litter-pick took place on Sunday 22 March. RMBC provided rubbish bags, bag-hoops and litter pickers and for RMBC to remove the rubbish free of charge.

Slade Hooton: Nothing discussed.

Carr: The litter pick organised by parishioner Christina Orange took place during w/c Monday 23 March when about 50 bags of rubbish were collected by 9 parishioners. RMBC provided the equipment but no bags. Ms Orange requested that the PC refund the cost of bags £9.84 Councillor R proposed that the PC makes the payment and writes a letter of thanks to Ms Orange. Seconded by Councillor Y. All agreed

Resolved: The Clerk refunds the £9.84

F) Streetpride

Dog fouling and Fly Tipping in the Parish.
Nothing further discussed.

G) Website design and quotation

i) Northern Peak have now quoted £449 + vat to provide the PC with “write access” to the entire website. The Clerk has asked Northern Peak to carry out the work as agreed at last month’s meeting.

Resolved: The Clerk has asked Northern Peak to carry out the work.

ii) It has previously been agreed that the Village Hall be listed as the PC’s address on the WEB site and the Clerk has been asked to get Royal Mail to re-directed mail to his home. However, Royal Mail requires ID in the form of a bank statements or utility bills currently being delivered to the Village Hall before they will set up a redirection service. Mail could not previously be delivered to the VH because there was no letter box. Ann Mitchell currently has an unofficial agreement with the regular postman that any mail addressed to the VHMC is delivered to her home. The Clerk has now purchased a letter box and Mr. Don Mitchell has fitted it.

After the precept cheque arrives in April the Clerk will asked RMBC and Yorkshire Water to amend their records to show LPC’s correspondence address as the VH.

Resolved: The Clerk asks RMBC and Yorkshire Water to amend their records. Once this has been done and using correspondence addressed to the VH the Clerk will request Royal Mail to redirect the mail to the Clerk’s address.

H) Parking Issues at All Saints’ School

At the PC Meeting held in June 2013 a parishioner raised concerns about the ongoing problems caused by parents parking outside the Church School, High Street, Laughton. Since then attempts to meet with school staff failed until April 2014 when the Clerk met with the Head Teacher who agreed to carry out certain actions. The actions were never carried out. On 5th January 2015 a meeting took place and various actions that were agreed have now been completed. The following actions are still outstanding:

1. RMBC (Marc Hill) will provide the school with a free bicycle shed. ONGOING
2. RMBC will fabricate a “no parking” sign designed by All Saints’ school children. ONGOING

3. The school (Mrs Morely) will canvass parents about the feasibility of using the Village Hall car park, or other suitable place, and operating a walking bus to school.
ONGOING
4. Insertion of a piece about considerate/lawful parking should be included in the school's prospectus/ induction pack. **Councillor Z will check to see if this has been done.**

D) Newsletter Distribution

The next newsletter is due to be distributed in April 2015. To include:

- i Details about the 'school parking meeting'.
- ii Request for children to fluff up CushionFall
- iii Defib familiarisation session
- iv AGM
- v Result of LPC election and contact details
- vi] Activities at the VH

J) Risk Assessment Review

Last month the PC gave Councillor V, Ann Mitchell (AM), Peter Kenny (PK) and the Clerk authority to implement the recommendations in the VH risk assessment prepared by MD Risk Management. The group met on 18th March and have subsequently carried out the following work:

a	There does not appear to be a formal Fire Evacuation Procedure (see Sections 1.4 and 4.1).	A Fire Evacuation Procedure must be included in the Terms of Use for the premises.	AM to write the procedure into the T&Cs for hall hire. ONGOING
b	The internal fire doors at each side of the main hall do not close fully (see Section 3.1).	These must be adjusted so that the doors close snugly into the door frame (to reduce the amount of smoke that could spread between the main hall and rear corridor).	Don Mitchell has adjusted the latch keeper on one door and Clerk has adjusted the door closer on the other door. COMPLETED
c	A padlock is fitted to the fire exit in the centre of the main hall for security reasons (see Section 3.1).	Although the removal of the padlock is covered in the Terms of Use, a prominent sign must be displayed advising that the padlock must be removed. This must be somewhere that does not require the opening of the curtain to see it.	Clerk has printed two signs and fixed them to the wall as directed. COMPLETED but see the note below.
d	The doors in the kitchen and changing rooms require a key to open them from the inside (see Section 3.1).	Spare keys must be provided in Break Glass enclosures next to each door to enable them to be opened if necessary in an emergency.	Clerk has purchased key holders and Don Mitchell has fitted them. COMPLETED
e	The windows in the kitchen, main hall and meeting room are kept locked (see Section 3.1).	Spare keys must be provided in Break Glass enclosures in appropriate positions to enable them to be opened if	All locks operate with the same key. A key has been hung on a hook at the side of the

		necessary (for smoke venting purposes).	windows with a prominent sign indicating its location. ONGOING
f	There are no Fire Action Notices displayed in the premises (see Section 3.1).	Fire Action Notices must be displayed above each manual activation point.	Clerk has purchased the signs and AM has fitted them. COMPLETED
g	It does not appear that the Fire Alarm is inspected by an external Competent Person (see Section 4.2).	The Fire Alarm should be inspected every six months by an external qualified Competent Person.	The PC asked the Clerk to arrange a service contract. ONGOING
h	Internal function tests are not being carried out on the emergency lighting (see Section 4.3).	An internal emergency lighting function check should be carried out every month (with the date of the test and results documented).	Checks to find the isolating switch were inconclusive. AM has spoken to JP Solutions who say that they will attend and give guidance. ONGOING
i	Internal visual inspections are not being carried out on the portable manual fire extinguishers (see Section 4.3).	An internal inspection of the portable manual fire extinguishers should be carried out every month (with the date of the inspection and results documented).	AM has documented a schedule and created a record for recording the inspections. COMPLETED
j	The fire alarm is being checked weekly however this is not documented (see Section 4.3).	The date of the fire alarm test should be documented. Management Committee	Tests were being carried out but not documented. AM has documented a schedule and created a record for recording the inspections. COMPLETED

The pros & cons of permanently removing the padlock on the fire door located to the rear and centre of the hall were discussed. It was questioned if the door was an essential part of the fire exit provision; given that other fire exit routes exist at each end of the hall. The Clerk was asked to contact South Yorkshire Fire & Rescue for advice.

Resolved: The Clerk contacts SYF&R and monitors progress on the outstanding action points.

9. Police in the Community

- i) There was no crime recorded in the Parish between 12th March – 8th April 2015
- ii) PC Shaun Rhodes announced that he will be retiring from the Police Force after 30 years' service.
- iii) The Safer Neighbourhood Team (SNT) is to be disbanded and its Officers will be join 999 Response Officers in a combined team, working shifts, under one management structure. Amongst other things, this will reduce operational costs.

The Clerk was asked to write to the Chief Constable in May and express gratitude to PC Rhodes for his work in the community and his support to the PC and attendance at PC meetings.

Resolved: The Clerk writes to the Chief Constable in May

10. Village Hall Issues

a. Car park & recreation ground improvements

i. Car Park Barrier: Councillor W has not yet received a quote from Mr. D. Redford for the erection of a barrier (rather than a gate for safety reasons) at the entrance to the car park to prevent antisocial behaviour during the night. Councillor Z has now obtained three quotations:

- 1) Electrogate Limited (Jack Webster): £3335 + VAT, to supply and fit an Automatic Barrier plus a further £1800 + VAT for optional work of supplying and installing Fencing.
- 2) Expert Security UK (Danny Scholfield): £5,843 + VAT, to supply and fit Security Barrier & Access System plus optional Warning Signs (£65) and Instruction Signs (£95).
- 3) Newgate Secured Access Solutions (Mark Watson): Supply only £3,448, Installation £1030, Associated Civil Works £3020 = £7,498 + VAT. A price list of 10 optional accessories was also included.

Each quotation offers a different solution.

Resolved: Councillors W and Z will use the three quotations to produce a statement of requirements so that each company can bid for the same design.

b. LVHMC Treasurer

- i) As approved at last month's meeting the Clerk:
 - a) has appointed Bancroft Plumbing & Heating to carry out an annual service on the boiler and cooker and provide a Landlords' certificate at a cost of £144 including vat.
 - b) terminated the British Gas contract to service the VH boiler and cooker at a cost of £649 p.a.
 - c) arranged for Bancroft to replace the faulty main water supply stop tap and remove the redundant fire hose.

Resolved: All work completed.

ii) Peter Kenny has now received the 2014 accounts and associated documentation from the VH Accountants. He has submitted a new bank mandate and is now able to sign cheques etc.

c. Village Hall Security

See item 8iii above.

d. Review of Village Hall Constitution

The VH constitution makes provision for subsidised hire rates for low income or minority groups but it is incumbent on the group to provide audited annual accounts to verify their financial position. The PC is no longer receiving accounts from the Bowling Club.

At the request of the Bowling Club Councillor audited their accounts and found that the club carry, approximately £800 forward each year which is a float to cover the cost of replacing a

bowling mat, should it become damaged. As the club could not function without the mats it was decided that it was reasonable to hold such a float.

Resolved: The bowling club will continue to receive subsidised hall hire.

e. Defibrillator

The Clerk has arranged for Yorkshire Ambulance to provide a familiarisation session at the VH on June 10th. The new date will be advertised in the spring newsletter.

Resolved: The familiarisation session will take place on 10th June 2015

f. Internal Lighting

Since last month's meeting all faulty tubes and starters have been replaced however one light cluster remains completely dead.

Resolved: To be dealt with at the next meeting.

g. Football Pitch

Ann Mitchell said that she had received a complaint about litter left behind on and around the football pitch after matches have been played. Also, the VH caretaker has reported that the heating has been left on after matches have been played at the weekend.

Resolved: The Clerk has written to the secretary of the football club and asked that litter is removed and all heating is turned off.

h. Building Fabric and Fittings

i) Last month it was agreed that Sam Brooks, LVHMC Secretary, should buy a dishwasher for the VH kitchen. Councillor W has since been offered a second hand dishwasher in nearly new condition free of charge, which he accepted. Sam Brooks was advised at the time.

Resolved: Arrangements to install the dishwasher are to be made next meeting.

ii) Last month it was agreed that a mirror should be installed in the accessible toilet. The Clerk has bought the mirror and he and Don Mitchell will fit it.

Resolved: The clerk and Don Mitchell will fit the mirror.

iii) Last month it was agreed that a new cigarette ash box should be installed on the wall outside the main entrance of the VH. The Clerk has bought the ash box and Don Mitchell has fitted it.

Resolved: The cigarette ash box has been bought and fitted.

iv) The kitchen and foyer toilets need redecorating and tiles replacing after refurbishment of the hot water & heating system. Local builder Paul Harrison has quoted £450 to complete the work, including materials (not vat registered). Councillor W proposed that Mr Harrison be given the job. Seconded by Councillor R and all agreed.

Resolved: The Clerk awards the work to Mr Harrison.

11. Environmental Issues

a) Brookhouse Dyke

i) Nothing new to report.

ii) Sally Shepard, a Brookhouse parishioner, has previously reported in the Open Forum that the sewer running through Brookhouse overflows and contaminates the road and adjacent dyke during heavy rain or when snow melts and that she is disappointed with the response she has received from Severn Trent and the Environment Agency. The PC has already

expressed concern to RMBC Building Control about the additional stress on the sewer caused by new housing developments in Thurcroft.

In connection with another matter Dennis Haigh, RMBC Enforcement Officer (Drainage) has contacted the PC regarding drainage issues in Brookhouse and is attempting to identify the owner of certain land to gain permission to carry out works to improve the flow of the dyke.

The Clerk has liaised with Mr Haigh, who is prepared to ask his contacts at Severn Trent and the Environment agency for help to resolve the overflowing sewer in Brookhouse. The Clerk is waiting to hear from Mr Haigh regarding a proposed meeting of interested parties but he is currently on holiday.

Resolved: The Clerk reports back to the PC.

b) Thurcroft Landfill

Nothing discussed.

c) Village Planting

The Clerk has again received a request from a Parishioner for more colour in the Laughton planters. After discussion, the PC's stance that the use of annuals wouldn't be appropriate was upheld but it was decided that the Clerk should ask Jon Shaw (Leaf & Grass) to plant a selection of daffodil and tulip bulbs *where appropriate* between the existing shrubs and herbs.

Resolved: The Clerk asks Jon Shaw to plant the bulbs.

12. Finance Report

d. RECEIPTS

01/03/15	Santander Bank Interest	£7.02
17/03/15	HMRC – VAT refund	£1489.51
30/03/15	RMBC Refund of overpayment for g/y bin.	£400.76

e. PAYMENTS

12/03/15	Grant Rotherham Holiday Aid	£100.00
12/03/15	Grant Radio Nightingale	£100.00
12/03/15	RMBC GY Bin	£400.76
16/03/15	Grant BH Cricket Club	£100.00
16/03/15	Grant Carr WI	£100.00
17/03/15	Postage Stamps	£53.00
17/03/15	F W Whitelock road sweeper	£60.00
25/03/15	RMBC Ground Maintenance	£185.08
25/03/15	Amazon Cig bin/Letter box/ lights	£60.89
26/03/15	Bancroft Plumb & Heat	£426.00
26/03/15	YLCA subs	£375.00
30/03/15	Grant Laughton Karate Club	£100.00
07/04/15	HMRC	£299.00
08/04/15	RMBC Ground Maintenance	£185.07
08/04/15	Rotherham Glass - Toilet Mirror	£31.85
08/04/15	Screwfix - Fire Action Signs	£19.96
08/04/15	Fire&Safety – key holders	£22.78
08/04/15	Clerk's Salary	£197.05

c. The Clerk has applied for a grant of £2536 and a precept of £21,189 for 2015/16 (total £23725) which is expected to be paid in April 2015. RMBC has acknowledged receipt of the application.

e. The Clerk has received payment for the VAT refund of £1489.51 for the year ending 30th November 2014.

13. Planning Applications

i) RB2015/0008 Erection of stables at land at Rotherham Lane Laughton-en-le-Morthen. The site is just outside Laughton PC boundary. After consideration Councillors decided not to offer a comment on the application.

ii) RB2015/0319 and RB2015/0258 Scammings Farm, Firbeck Lane, Laughton-en-le-Morthen. This application was circulated to Councillors before the meeting. The Clerk has attempted to speak to Matthew Peck, Building Control Officer, about the lack of information in the application about arrangements and/or conditions regarding access to the proposed site. Mr Peck is on holiday but his colleague says that RMBC Highways have not raised any concerns about access. The Highways Officer, Ian Ferguson, is also on holiday. The Clerk will seek clarification when the officers return to work.

Resolved: The Clerk seeks clarity regarding the access arrangements when the RMBC officers return to work.

14. Consultation Documents

11.03.15	Rural Services Network (RSN)
12.03.15	Carnegie UK Trust – recording playing fields
12.03.15	Bluebell Wood newsletter
16.03.15	RSN newsletter
16.03.15	Public Sector Executive (PSE) newsletter
17.03.15	RSN newsletter
17.03.15	Voluntary Action Sheffield newsletter - Gangs, youth violence and drugs commissioning masterclass
18.03.15	RSN newsletter
23.03.15	RSN newsletter
23.03.15	PSE newsletter
25.03.15	Voluntary Action Sheffield newsletter
25.03.15	Voluntary Action Rotherham (VAR) – Grant Finder
26.03.15	SYF&R – Newsletter
27.03.15	VAR – General newsletter
30.03.15	RSN – newsletter
30.03.15	RMBC - Closure Notice for Easter
30.03.15	RMBC - Borough and Parish Elections
30.03.15	RSN Rural Opportunities Bulletin
07.04.15	Local Government Chronical – Council Tax Tracker
07.04.15	YLCA – Branch Nominations
07.04.15	RSN – eNewsletter

15. Correspondence

- a. Radio Nightingale – thank you for grant.
- b. Brookhouse Cricket Club – thank you for grant.
- c. Santander – Change of account product name – (Treasurers’ Account).
- d. ‘Class 4’ Church School – thank you for grant.

- e. Fred Dennis BH Village Ass. – Request to buy a bin and road grit salt.
On 29th March the Clerk received a request from Fred Dennis on behalf of Brookhouse Village Association for permission to buy a road salt bin and road salt out of the Association's 2014/15 precept allowance grant. Councillors thought that, given the year end is 31st March and the Association is aware that approval must be obtained at a PC meeting, the request was received too late to be set against the 2014/15 allowance. After discussion Councillor W proposed that the purchases be approved but the cost should be set against the 2015/16 grant. Seconded Councillor V and all agreed.
Resolved: The Clerk advises Fred Dennis.
- f. BDO Annual Audit forms.
Resolved: The Clerk ensures that the internal audit is carried out in time for the accounts to be submitted to BDO before the due date of 9th July 2015.
- g. Rotherham Holiday Aid – thank you for grant.
- h. Christina Orange - Carr litter pick and photo of 50 bags of rubbish.
Resolved: The Clerk was asked to write to Ms Orange and thank her for organising the litter-pick.

16. Any Other Business

i) A parishioner has previously requested that a noticeboard be erected at the High Street/Hooton Lane crossroads to advertise PC business and VH events. The Clerk has requested permission to erect a noticeboard at the side of the Royal Mail post box on the wall of 13 High Street and subsequently on land opposite at Autotronix Garage but the requests have been declined for the respective owners.

Resolved: To be dealt with by the working party mentioned at item 8Aiii above.

ii) Election 7th May 2015

The closing date for nominations to Laughton Parish Council is 4pm 9th April (tomorrow). Three Councillors have said that they do not wish to stand for re-election. The PC is aware of others that have been nominated to stand for election for the first time. It is expected that soon after the closing date the Clerk will be advised if nominations are uncontested or if there is to be an election

Resolved: The Clerk will pass on any information Councillors

iii) Chairman's Thank you

This being the last meeting of the present Parish Council, the Chairman thanked Councillors for their contribution over the past four years (some longer) to the PC and the Parish. He reminded them about some of the PC's major successes, such as the creation of the VH car park and children's playground, amongst other things.

The Chairman reminded Councillors and Parishioners in attendance who intend to stand for election on 7th May 2015 that Laughton-en-le-Morthen PC is not affiliated to a political party and operates totally independently of any political party.

Councillor R, who is not seeking re-election for personal reasons, offered to assist the PC on an ad-hoc basis.

17. Date and Time of the 2015 AGM and Next Ordinary Meeting

The 2015 Annual Meeting will take place on Wednesday 20th May 2015 at 7pm in the Village Hall, Firbeck Avenue, Laughton-en-le-Morthen.

The next Ordinary Meeting will take place immediately after the AM.

The meeting closed at 10:15 pm

Chairman.....

Date.....