

Laughton-en-le-Morthen

Parish Council

(Ordinary Council Meeting 11th January 2017)

Present: Councillors Mr T Stanway (Chairperson), Mr P Lilleker, Mr G Price, Mr R Thrower, Mrs J Leaning, Mr S Johnson, Mr P Green and the Clerk, Caroline Havenhand. In attendance Parishioners: Parishioners were present at the meeting.



Reference	Item	Action
17/1	Recording of Meeting	
	At the beginning of the meeting, the Chairman verbally reminded the meeting and all present of the freedom to record the meeting and asked if anyone intended to do so. The Chairperson encouraged anyone intending to record future meetings to advise the Clerk five days before the meeting so that arrangements can be made to facilitate the recording. No one present wished to record the meeting.	
17/2	Open Forum for Parishioners in Attendance	
	Parishioners attended to raise concerns about the recent incident on Kingswood Avenue.	
17/3	To receive and approve reasons for absence	
	None.	
17/4	To authorise the chairperson to sign the minutes of the meeting held on 14th December 2016 as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairperson accordingly signed the file copy.	
17/5	To receive declarations of Interest in respect of business on the Agenda	
	None	
17/6	To identify items which may be considered following the exclusion of the press and Public.	
	No items were identified.	
17/7	To receive information on the following ongoing issues and decide further action where necessary.	
17/7.1	To receive an update on Village Hall Building Works and additionally the extra payment requested in respect of unexpected electrical work.	
	The Clerk advised that the building works are virtually complete – a snagging list has been produced and she is meeting with the builder this week to discuss this before the final invoice is paid. Despite chasing the electrical bill has not yet been received. Information noted by council.	Clerk
17/7.2	To receive information on the Playground Inspection Report.	
	A further Playground inspection report has been received. The risk is still 'low'. The Clerk had met with RMBC and the main issue is the trolley (including seat) for the zip-wire, which is still broken. RMBC have spoken to Kompan and have been advised that a new part has been shipped free of charge – we await receipt – information noted by council.	Clerk
17/7.3	To receive an update on allotment grant and work on Allotments.	
	The Clerk advised that she has could draw part of the grant now and as such £1660.00 has been credited to the bank account today. The remaining work will be done alongside the	Clerk

	'keep Britain tidy day' and councillors were asked to keep this date free in their diaries.	
17/7.4	Village Hall Car Park – Overhanging Trees	
	The Clerk advised that the trees have now been chopped back– Information noted by Council.	Clerk
17/7.5	To receive an update on the Brookhouse and Carr noticeboard plus to discuss users of village notice boards.	
	The Clerk advised that the new noticeboard for Brookhouse has been installed, Carr was still in production. It was resolved that funds are placed in the budget to allow for new noticeboard at Slade Hooton and Newhall next year. Additional funds would be allocated to 'Hamlets' to facilitate this.	Clerk
17/7.6	To update Council on Purchase of PC Laptop.	
	The Clerk advised that a laptop had now been purchased at a cost of £444.00 including v.a.t. It was resolved to reimburse this cost by internet banking,	Clerk
17/8	Matters requested by Councillors/Clerk	
17/8.1	To discuss the issue with Village Hall Drains and agree further action	
	It was resolved that we await the written report from Seven Trent and get quotations for work to rectify the blockage identified.	
17/8.2	To consider spend to purchase a larger memory stick for CCTV footage 64GB or 128GB Cost circa £20-£30.	
	It was resolved that a 128GB Memory stick be purchased.	Clerk
17/8.3	To discuss the events on Kingswood Avenue and any action required.	
	It was resolved that a letter be sent by the Parish Council to relevant parties to express our concerns.	Councillor T Stanway
17/8.4	To consider correspondence – A nation's tribute 2018 and lighting the beacon at Carr top.	
	It was resolved that the beacon is lit, Councillor Simon Johnson volunteered to coordinate this.	Councillor S Johnson
17.9	To consider relevant planning applications as published on RMBC's weekly Lists 51 to 53 (2016) and list 1 (2017)	
	RB2016/1675 East Farm, Carr lane, Carr – amendment to previous application RB2016/0751 Laughton J&I School – Classroom refurbishment and extension. The Parish Council had no objections to these applications.	
17/10	To receive information on any previous planning applications/issues.	
	RB2016/0751 The Stables on Eastfield Lane – appeal hearing - It was resolved to reiterate the Parish Council's concerns regarding this application and in particular the huge variance in the property that now exists compared with the original application. All Councillors wished to add their personal objections to this appeal. RB2015/0863 29 Grangewood Road – RMBC are actively dealing with the none compliance of the planning authorities refusal to the application. Information noted by Council and feedback awaited.	Clerk
17.11	Financial Matters	
17/11.1	To approve the following accounts for payment and note receipts. Please see Appendix 1	
	It was resolved that all the payments listed at Appendix 2 are approved and can be paid.	
17/11.2	To receive month end bank reconciliation to 31 st December	
	The bank reconciliation was received and noted by Council. Councillor T Stanway had previously advised by email that he had undertaken a check of the bank balances on internet banking and these were correct.	

17/11.3	To agree planned expenditure in order to set the Parish Council's Budget for 2017/18. A formal copy will be drawn up and circulated to all councillors	
	It was resolved that the budget, as finalised in the meeting, be adopted. A copy of the budget agreed will be attached to the file copy of the minutes. As part of the budget discussions the letters received in respect to the Church grant and Laughton J&I gardening project were considered under 'Grants'. An increased amount of £400 was allocated to assist with grass cutting for the church and £200 to buy tools for the school's gardening project.	Clerk
17/11.4	To agree any earmarked reserves	
	It was resolved to place on earmarked reserves: <ul style="list-style-type: none"> • 2k to provide for asset replacement in the play area • 1k to provide for CCTV Renewal in 5 years • £250 to provide for spare parts for the 4 Village Defibrillators, 	
17/11.5	To confirm or amend a percentage for general reserves policy	
	The current earmarked reserves policy is to maintain reserves between 80-100% of precept. It was resolved that this should be amended to be maintained at over 65%, due to the increase in the precept. The Parish Council were comfortable with a lower percentage on the basis that some earmarked reserves exist now for key assets, such as CCTV, Village Hall and Play Area.	
17/11.6	To set the precept in order that this can be communicated to RMBC	
	It was resolved that a precept of £24,432,00 (plus the £845.00 grant) be called for from RMBC. This will equate to an increase of £4.83 per annum (based on band D equivalent) for each household. This is below budget by circa £800 so will be taken from reserves unless there is an underspend in any area. Clerk to send letter to RMBC.	Clerk
17/12	To consider the following new correspondence received and decide where action is necessary. See Appendix 1	
	No further action was requested	
17/13	To notify the clerk of matters for inclusion on the agenda of the next meeting	
	No new items were added for inclusion on the agenda the next meeting.	
17/14	To fix the date and time of the next Ordinary Parish Council Meeting	
	The next Ordinary meeting of the Parish Council will take place on Wednesday 8 th February at 7.15pm in the Village Hall, Firbeck Avenue, Laughton-en-le-Morthen	
	The meeting closed at 10.55pm	

Chairman

Date 11th January 2016

Appendix 1 Correspondence –

Email

14/12/2016	Friends of The Peak District December Newsletter
15/12/2016	YLCA – No extension of Referendum principles
16/12/2016	VAR Bulletin - Edition 38
16/12/2016	Pension Regulator

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Chairman's Initial

Date 8th February 2017

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16/12/2016	NALC Grants and funding December 2016
16/12/2016	Parish Council Tax Base and grant allocation
20/12/2016	VAR Sheffield
20/12/2016	RMBC Legal Closure Notice
21/12/2016	Parish Online Newsletter 2016 Review
22/12/2016	Public Sector Online – High Court Decision
23/12/2016	VAR Bulletin - Edition 39
03/01/2017	YLCA – A nations tribute + WWI Beacons of Light
05/01/2017	Dementia 2020 Conference Implementing the challenge
05/01/2017	South Yorkshire Fire & Rescue – Newsletter January 2017
05/01/2017	Public Sector Online - Unison
05/01/2017	Friends of The Peak District – 50 years of The Pennine Way.
06/01/2017	VAR Bulletin - Edition 40
06/01/2017	Remittance Advice RMBC - Grant
09/01/2017	Email from teacher at Laughton J&I re Garden
10/01/2017	YLCA – Auditor Appointment

Paper

CPRE South Yorkshire – Peakland Guardian
 Countryside Voice Magazine

Appendix 2 - accounts for payment

a. RECEIPTS

28/12/2016	VHMC	£ 325.00
09/01/2017	INTEREST EARMARKED FUNDS	£ 0.65
09/01/2017	INTEREST GEN RESERVE	£ 0.80
11/01/2017	GRANT MONIES	£ 1660.00
11/01/2017	FOOTBALL FEES	£ 900.00

b. PAYMENTS MADE BETWEEN MEETINGS

28/12/2013	SALARY	INTERNET BANKING AUTHORISED AT MAY MEETING	£286.10
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c. PAYMENTS TO BE AUTHORISED

11/01/2017	SALARY (IB)	£452.12
11/01/2017	RMBC GROUND MAINTENANCE DEC	£227.68
11/01/2017	LILLEKER BROS DEFIB INSTALL (IB)	£453.60
11/01/2017	CLERKS EXPENSES	£ 70.68
11/01/2017	LAPTOP	£444.00